

CLIFTON PARISH COUNCIL

ANNUAL MEETING OF THE PARISH COUNCIL
TO BE HELD AT CLIFTON COMMUNITY CENTRE
ON THURSDAY 11TH MAY 2023 AT 7.30PM

AGENDA

1. **ELECTION OF CHAIRMAN & VICE CHAIRMAN FOR THE ENSUING YEAR** – And to receive Declaration of Acceptance of Office of Chairman.
2. **APOLOGIES FOR ABSENCE** – Members who are unable to attend a meeting should tender apologies to the Clerk
3. **SIGNING & RECEIPT OF DECLARATION OF ACCEPTANCE OF OFFICE OF MEMBERS PRESENT.**
4. **DECLARATION OF INTERESTS** – Under the Localism Act 2011 (sections 26-37 & schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Members Register of interests or if he/she has not notified the Monitoring Officer of any such interest. Members are invited to make written requests for Dispensations which should be submitted to the Chairman prior to the meeting.
5. **TO APPROVE CO-OPTION OF MR IAN PACEY & SIGNING OF DECLARATION OF OFFICE.**
6. **ADOPTION OF COUNCIL'S STANDING ORDERS FOR 2023/24.**
7. **ADOPTION OF CODE OF CONDUCT & FINANCIAL REGULATIONS FOR 2023/24.**
8. **COMMITTEE MEMBERS** – To elect Committee members for the ensuing year.
Committees:
 - Highways
 - Playing Field and Community Centre
 - Planning
 - New Projects
 - Finance
9. **PUBLIC PARTICIPATION** – the Council will adjourn to address questions or information from members of public (a maximum of 15 minutes).
10. **CRIME/POLICE REPORT.**
To acknowledge receipt of April 2023 Crime Statistics for Clifton.
To acknowledge receipt of OPCC Newsletter for April
11. **REPORTS FROM CENTRAL BEDFORDSHIRE COUNCIL**
12. **TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD 13TH APRIL 2023.**
13. **MATTERS ARISING.** – for information only.
14. **UPDATE OF NEIGHBOURHOOD PLAN**
15. **UPDATE FROM PROJECTS COMMITTEE**
16. **CORRESPONDENCE RECEIVED**
To acknowledge receipt of Town and Parish Council Bulletin for May.
To acknowledge receipt of CPRE May Newsletter.
17. **PLAYING FIELD & COMMUNITY CENTRE MATTERS.**
To ratify minutes of the Playing Field & Community Centre Committee meeting held on 27th April 2023
18. **HIGHWAY & ENVIRONMENT MATTERS.**
To ratify minutes of the Highways & Environment Committee meeting held on 27th April 2023
19. **PLANNING MATTERS.**
To consider/approve responses to planning applications or delegate authority to respond to the Planning Committee:
 - **CB/23/00797/FULL:** Rear of Clivedon, 174 Clifton Road, Shefford – Erection of a single storey dwelling with a detached outbuilding following demolition of a detached garage.
 - **CB/23/01344/FULL:** Land rear of 39 Shefford Road, Clifton – New bungalow.
20. **TO RECEIVE ACCOUNTS FOR APPROVAL AND RECEIVE FINANCE REPORTS.**
To approve insurance quotation for 2023/24.
21. **DATE OF NEXT COUNCIL MEETING AND COMMITTEE MEETING DATES.**